

GUIDELINES FOR RMTA TRIALSMASTERS

The first things to consider are who -when – and where.

WHO: You have already got your favorite club members lined up (6 Max). Try to solicit some one in the support class who has not set a trial before. Have someone set the Junior sections.

WHEN: It's on the schedule. If there is a change or weather cancellation, let the President know so that every one will be aware of the change. If your event is on public land, The BLM or US forest service must be notified **PRIOR** to the reschedule date. Tell **Ken White (719-574-1199)**.

WHERE: Again, It's on the schedule. **IMPORTANT** – if the trial is on public land, the area you can work in is dictated by BLM or US Forest Service Permit. **Be sure you know exactly the area that the permit covers.** If you're not absolutely sure, contact Ken White or Frank Petersen.

READ OR REVIEW THE PROCEDURES AND RULES MANUAL!!!

Make arrangements for porta-poties to be on site. 1 for single day events on private land. 2 for 2 day events on private land and 2 on BLM or NFS lands. Find a rental place for the area of the trials.

Payment for these can be done in three ways. You can pay and take the money from the sign-up or Stan will send you a check –or – call Stan Hensley in advance with phone #'s of the rental place and he will handle the payment. Either way, include paperwork and receipts.

The Forest Service requires a cell phone to be on site.

SUPPLIES: Contact Al Duke ph 719-591-8944

Section marking tape – Start & End cards - Yellow Split line cards for the sections Day glow tape and arrows for the loop- Score boards – medals kit – sign up kit – marking pens-sign up cards (member and non member)- medal labels - Stapler and tools - Punches – Official Clock -Scoreboards

Detailed marking to the trials site (This is an ongoing problem)

SIGN UP: Designate members and non-members to help. Make sure you have address and phone numbers on non-members. Assign observers to sections and record their names. Arrange to have riders finish time recorded at end of the last section. Prepare the required number of medals after sign-up and before the last loop is completed. Spark Arrester Check – These are required at all events! Even on private land.

All participants, observers, table helpers and spectators must sign a release of liability form. There are 2 different forms. A Release and Waiver of Liability for adults which has lines for many adults. And a Minor Release and Waiver which is a single form for each minor. These must filled out and kept for future reference.

SECTIONS: The section begins with START cards forming a gate. The section progresses through gates of one-meter minimum width marked with tape. Where practical, the gates should be placed square to the path of the section, upright, and firmly attached to a stable object. The end of the section is marked by a gate consisting of END Cards. Markers and tape should be below foot peg height or above handlebar height to avoid snagging by the machine. Start and end cards must be placed upright rather than lying flat on the ground. Consider weather conditions and have an alternate line in mind. The first section should be relatively easy – Helps with bottlenecks and everyone rides better the rest of the event If a section deviates from natural boundaries, tape **MUST** be used. Taped boundaries should not be simply laid along the ground. Tape should be tied to stakes or solid vegetation, or firmly anchored with rock at a level that will not be snagged by the machine. The tape should not be positioned where it becomes the obstacle; rather it should be used as a marker. When tape is used in place of a colored boundary marker, any point along the tape functions the same as a marker. All sections should be able to be ridden in less than 45 seconds. Allow extra time when many "fives" are likely. The sections must not contain impossible turns, ascents, descents, nor be hazardous. No section shall be included in a trial which has not been test ridden a minimum of five times by the trialsmaster or their designee to ensure that layout, deterioration, or weather change will not render the section dangerous to man or machine.

LOOP: Did you ever see an over marked loop? Let someone ride the loop that is not familiar with it and see if they get lost. Consider bottlenecks and adequate parking area at the sections.

POST EVENT RESPONSIBILITIES:

- Accurate rider results list, trials masters list and observers list! Send to Pete Helfter All are recognized at the end of the year – please be accurate.
- Treasurer's report – money plus a written report sent to Stan Hensley.
- Non-Member sign-up cards to Jody Hutchinson.

THESE RECORDS MUST BE READABLE! Consider correct name spelling.

PICK UP ALL MARKINGS AND POLICE THE AREA! BLM, US Forest Service and private landowners frown on trash and debris left at trials site. A special use permit on public lands allow us to ride off trail. However, rehab of the sections and tracks leading from the trail to the sections must look like we were never there when the event is over. Consider this when laying out sections.

RETURN EXCESS SUPPLIES –PUNCHES – AND SIGN UP KIT TO AL DUKE

CONTACTS:

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